



Interactive 2025 Session Proposal Requirements

Preferred topics include:

Autism ■ Behavior, Behavioral Interventions ■ Topics for New Directors ■ Organizing People/Systems ■ Discipline ■ Grow Your Own Programs ■ Disproportionality ■ Compliance ■ Child Find ■ Parent Input & Collaboration ■ Dyslexia/Dysgraphia ■ LD Identification ■ Leadership ■ School Safety ■ MTSS ■ Budget & Finance ■ Trauma-Informed Care ■ Staff Recruitment & Development ■ School Phobia & Anxiety ■ SHARS ■ Specially Designed Instruction ■ Preparing Monitoring Visits ■ Transition ■ Unfinished Learning ■ Veteran Director Topics

TCASE will work to create **collaborative learning opportunities** at this event and encourages proposals that will utilize interactive panels, Q&A, and other formats that meet the needs of adult learners in a face to face format.

Session submission, review and scoring process:

Interactive 2025 Learning Labs will be presented in a face-to-face format on July 14 or July 15, 2025. All proposals must be submitted through this [online form](#).

Once proposals are received, a committee reviews and scores each submission. The committee then reviews the top scoring proposals to determine which topics will be presented during Interactive 2025.

The deadline to submit session proposals is March 24, 2025.

Accepted proposal requirements:

- A presentation slide deck or handouts is required for all sessions that are accepted and is due **June 25, 2025**.
- Handouts will not be given in hard-copy format but will be made available to attendees electronically for download prior to the conference. Acceptable formats for handouts are PowerPoint, PDF, Word and Excel files. Submitted handouts should be no longer than **10 pages**.
- PowerPoint presentations should be in 16:9 format. Please contact nour@tcase.org if you have questions about your handouts or slides.
- Each Learning Lab session will be **60 minutes long** to include time for announcements, question and answer and sponsor recognition. Please make every effort to provide enough content to fill the designated time period.
- **Sessions will be limited to no more than three speakers.**
- Presenters must be willing to share any resources and tools that are featured during the session.
- TCASE education programs are learning experiences and therefore **noncommercial**. Please refrain from using brand and specific product names. Additionally, the session must not be used as a place for direct promotion of a presenter's product, service, or for monetary self-interest.
- Presenters must be sensitive to subject matter and refrain from using inappropriate or harsh language, pointed humor or statements that could be found potentially offensive.

Instructions for Proposal Submissions:

- All proposals must include completion of this [online form](#).

Session Content Requirements:

TCASE is a CE provider for TSHA (Texas Speech-Language Association) and is required to provide a learner outcome for each session. Presentations must adhere to the learner outcomes listed on the proposal submission.

Honoraria, Travel Expenses & Registration:

As a nonprofit educational association, TCASE does not pay an honorarium for Learning Lab session presentations at the conference. Speakers must also cover all individual travel and housing expenses, if applicable. Speakers may register for full conference at their own expense, or receive a session-only pass which will provide admission to their session.

Important Dates:

- Proposals due: March 24, 2025
- Presenters notified of submissions status: on or before April 18, 2025
- Session Handouts Due: June 25, 2025
- Interactive 2025: July 14-16 at the JW Marriott Austin
- Learning Labs Presentations: July 14 or July 16, 2025

Questions? Please contact Nour Hammoudeh at nour@tcase.org or at 512-474-4492.